

2011-12 MASFAA EXECUTIVE COUNCIL REPORT

Meeting Date: January 27-28, 2012

Agenda Item: 10.2

Office/Committee/State: Conference Local Arrangements

Individual Reporting: Sara Beth Holman

1. Committee Member(s) (optional)

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2. Committee Strategic Long Range Plan Goals:

Offer an outstanding conference (with memorable Birthday/Anniversary Celebration) while minimizing expenses.

3. Activities accomplished since the last MASFAA Board Meeting:

- Conference calls with Amanda Fijal (program chair) every 3 weeks
- Established tentative agenda w/ Sunday night MASFAA Birthday/Anniversary Celebration
- Added logo, conference location, and conference date to website
- Scheduled committee meeting for January 26 at conference site

4. Activities planned, not yet completed

- Committee meeting Jan 26

5. Approved Budget Breakdown and Actual Expenditures to Date:

6. Recommended discussion items for the Council:

TBA following Committee Meeting on 1/26/12

7. Recommended action items for the Council:

TBA following Committee Meeting on 1/26/12